



**Shadow Run**  
at Canyon Lakes HOA  
Board of Directors Meeting Minutes  
March 16, 2017 – Library – Union St- Kennewick

**Board members present:** Mark McKechnie, Crystalin Cutler, Ben Swita, Tami Ottley and Brenda Schuhmacher

**Absent:** Marie Swita

**Call to order:** The meeting was called to order by President Mark McKechnie at 6:05 p.m.

**Secretary's Report:**

- January regular meeting and February annual meeting minutes were distributed to members. Tami made the motion to accept the January minutes, Ben seconded, the motion carried. Mark made the motion to accept the February Annual Meeting minutes and Crystalin seconded. That motion carried.

**Treasurers /Financial Reports:**

- Financials – Marie was absent but she sent the following reports via e-mail to members and they were reviewed. *Profit and Loss Budget versus Actual, Balance Sheet, Check Detail and Customer Balance Summary*. As of this date we have \$17,425.68 in unpaid assessments, fines etc.
- So far this year \$98.00 has been paid in legal fees versus \$848.00 in 2016. These fees are passed along to the offending homeowner to pay for any business with the attorney on their behalf.

**Election of Board members:**

- Brenda made the motion to nominate Ben Swita as President for the 2017-18 year. Crystalin seconded and the motion passed. Crystalin nominated Tami to be Vice President, Mark seconded and that motion passed. Brenda will continue to be Secretary and Marie Treasurer. Mark will be leaving this summer and we will have two vacancies to fill on the board.

**The Board for 2017-18 will be:**

President: Ben Swita

V. President: Tami Ottley

Board members: Crystalin Cutler, Mark McKechnie, Brenda Schuhmacher

Treasurer: Marie Swita

Secretary: Brenda Schuhmacher

**Landscaping:**

- Picnic tables have been ordered. Mark will be meeting a contractor when they pour the cement pad.
- There was a suggestion at the Annual meeting regarding dog waste dispensers for the parks. After Tami pulled up the various kinds on her phone, they talked about a garbage can attachment versus none and it was decided that we would supply the bags but no garbage can as this would be another cost for the landscaping company to have to empty, can liners costs, etc. People can take their own dog waste home and put it in their trash cans. Ben made the motion to order one for each park and Tami seconded. The motion passed. Mark will order these. Ben and Mark will get together and talk about installation.
- Mark showed pictures from Jesse's for the landscaping. Crystalin made a motion to accept the plans with the selected plants of our choice and Tami seconded. The motion passed. Mark is to let Jesse's know to proceed with redoing the 36<sup>th</sup> entrance berm with the plant combinations we discussed. .

**Activities:**

- The Easter Egg hunt is being led by Mandy Bateman this year and will probably have an afternoon time in the main park. She has installed a flyer and asked for a volunteer Bunny this year. Brenda volunteered Mark with his permission as he gave an Oscar winning performance two years ago and didn't make any sweet kids cry.

**New Business:**

- The perimeter fence is overdue for painting according to our Reserve Fund Study. Mark had the idea of painting a section at a time and checking with Villas Verde to see if they want to contribute to the upkeep of the fence. Brenda will get the name of the paint color at Sherwin Williams and contact paint companies for bids. She will also contact a friend who lives in Villas Verde and get HOA contact names.

**Adjourn:** The meeting adjourned at 6:50 p.m.

**Next meeting:** Monday night April 3, 2017. 6:00 pm. At the library.

Respectfully submitted:  
Brenda Schuhmacher