



Shadow Run at Canyon Lakes HOA

Board of Directors Meeting Minutes for July 17, 2017
Mid-Columbia Library, - Union Street - Kennewick

Board members present: Mark McKechnie, Tami Ottley, Crystalin Cutler, Ben Swita, Marie Swita

Absent: Brenda Schuhmacher

Guests: Carl Marsh

Call to order: The meeting was called to order by Vice President Tami Ottley at 6:05p.m.

Secretary's Report:

- Minutes of the June meeting was distributed and read. Tami made the motion to accept the minutes and Mark seconded. The motion carried.

Treasurer's /Financial Reports:

- Financial reports were distributed, Profit and Loss Budget vs Actual, Balance Sheet, Check Detail and Customer Balance Summary, explained by Marie. • Our current HOA deficit stands at \$7,469.46. Marie has been very busy dealing with billings and communications with the Attorney in regards to liens. Delinquent homeowners were sent letters asking for payment of assessments, fines, etc. letting them know that all costs to file a lien with the Attorney will be passed onto them.
- New park benches will be added to the reserve study when we have the assessment done.
- Conover was contacted about our insurance company dropping us in August. Conover is planning on talking with the insurance company to see if they will reconsider. If that doesn't work then they will give us bids for new companies.

Activities Committee:

- Tami has no new information on Snowie at this time. She will pass any new information on to Brenda or Crystalin, as this is her last meeting.

Landscaping and Community Enhancement Committee:

- The cement pads for the picnic tables are completed. Mark and Ben put the tables together and will bolt them down soon.
- Mark has been keeping an eye on the poop bag dispensers. All three still have plenty of bags. Mark is going to order an extra box of bags and store them in the storage container at the main park.
- Pea gravel in the main park needs to be redistributed. A rough estimate to have Jesse's come in is \$38-40 per yard. A neighborhood work party was suggested, but nothing was finalized.
- Jesse's did some trim work today. A homeowner is concerned about the sprinklers hitting their fence (small park) and leaving a water stain. Mark will talk to Jesse's about adjusting the sprinklers.

New Business:

- Vote: Carl Marsh as board member - Tami made the motion to accept Carl as a board member and Mark seconded. The motion carried.
- Vote: Crystalin Cutler as Vice President - Tami made the motion to accept Crystalin as Vice President and Ben seconded. The motion carried.
- The Villas send a letter asking for help with purchasing the install of stairs between them and Shadow Run. Mark made the motion to deny the request and Ben seconded. The motion was denied.

Old Business:

- We are still in need of at least one board member. Brenda is in the process of making Post Cards in hopes that having a smaller amount of information will not go unnoticed by members of the neighborhood.

Adjourn: The meeting adjourned at 6:58 pm. **Next meeting:** August 7th at 6pm.

Respectfully submitted:
Crystalin Cutler.