



Shadow Run
at Canyon Lakes HOA
Board of Directors Meeting Minutes
October 2, 2017 – Kennewick City Library – Union St.

Board members present: Mark McKechnie, Crystalin Cutler, Howard Chung, Carl and Brenda Schuhmacher

Absent: Marie Swita, Ben Swita

Guest: Jim Young

Call to order: The meeting was called to order by Vice President Crystalyn Cutler at 6:03 p.m.

Secretary's Report:

- September meeting minutes were distributed to members. Mark made the motion to accept the minutes, Carl seconded, the motion carried.

Treasurers /Financial Reports:

- Financials – Marie was absent but she sent the following reports via e-mail to Brenda who distributed them and gave a summary from Marie about some of the expenses etc. Those reviewed; *Profit and Loss Budget versus Actual, Balance Sheet, Check Detail and Customer Balance Summary*. As of this date we have approximately \$9,908.00 in unpaid assessments, fines etc.
- Marie attended the CAI conference the end of September and will report on that next month

Landscaping:

- Landscaping projects are coming along. Trees have been removed and stumps removed. Currently they are leveling out those areas and backfilling around. Cement has been laid for the new sidewalks.
- Gravel was spread in the play areas. The chain was sunk deeper and the cargo net set deeper.
- There was discussion concerning replacing trees in the main park. Most members felt it made the entrance to the park more clear and from a safety point of view, the back of the park could be seen from the street now.
- We will be polling the neighborhood on social media this spring about whether the trees should be replaced or not.

Old Business:

- We will continue to send fine letters to the Suarez's until their yard is cleaned up and weeds pulled.
- We will send a letter to the Buntin St home with the trailer on the side of the driveway to remind them to get it behind an enclosed fence or in their garage. We received a letter from him asking us to let him continue to store it there until the first of November but the board voted no.

New Business:

- A meeting to set the new budget for 2018 will be at Brenda Schuhmacher's home on Saturday morning, November 18th at 9:00am. All Board members are invited to attend. This should be approx. 2 hours.
- We talked about placing signs by the parks and mail boxes warning people of icy conditions and "walking at their own risk" during those conditions to try and avoid the same outcome and insurance payout as last year. A questions is whether a sign will suffice or if that is a subdivision responsibility to remove the snow and ice.
- Jim Young has expressed interest in becoming a board member and will let us know next month.

Adjourn: The meeting adjourned at 6:50 p.m. **Next meeting:** Monday night November 6, 2017. 6:00 pm. At the library. **WE ONLY HAVE THE LIBRARY FOR ONE HOUR THAT NIGHT! PLEASE BE ON TIME!**

Respectfully submitted:
Brenda Schuhmacher