



Shadow Run at Canyon Lakes HOA

Board of Directors Meeting Minutes

November 14, 2016 – Kennewick Library - Union St.

Board Members present: Ben Swita, Marie Swita, Tami Ottley, and Brenda Schuhmacher

Absent: Mark and Crystalin

Call to order: The meeting was called to order by Ben Swita at 6:10pm

Secretary's Report: Brenda handed out the October minutes. Ben made a motion to accept the minutes and Tami seconded.

Treasurers /Financial Reports:

- Marie reviewed the monthly financials. Reports discussed included the monthly *Profit & Loss Budget vs. Actual, Balance Sheet, Check Detail* and *Customer Balance Summary*.
- There are currently 20 delinquencies owing approximately \$7,954.34 to the HOA
- Liens were also reviewed.

Welcoming Committee:

- No report

Landscaping and Community Enhancement Committee:

- No report. Mark did send out an e-mail letting us know as soon as weather permitting, concrete pads would be laid for the new picnic tables.
- We will ask Crystalin to put out a message on Facebook about landscaping the 36th St entrance. A bid from Jesse's came in at \$2,000.
- There was discussion about the Reserve Study recommendations for fixes and repairs. The fence was due for repainting in 2016, more pea gravel in the main park so that is something we will get bids on for 2017 spring.

Old Business:

Budget meeting will be at Brenda Schuhmacher's house on Saturday, December 3. She will serve breakfast while we work on the 2017 budget.

New Business:

- Talked about getting print work done for upcoming Annual Meeting. If we have all paperwork done (Agenda, Budget, Finances, Letter from President) by January meeting, we will be able to get it out in time according to the CC&R's. Also talked about dates in February for that meeting.

Adjourn: The meeting adjourned at 7:05 pm.

Next meeting: No meeting in December except for Budget meeting. Next Board meeting will be Monday, January 9th at the library.

Respectfully submitted:

Brenda Schuhmacher, Secretary.