

# Shadow Run Board of Director's Meeting Minutes

October 27, 2014

Kennewick Public Library, Union Street

**Call to order:** The meeting was called to order by President Evan Meacham at 6:07p.m. Due to time restraints on Committee members some reports will be first on the Agenda.

**Introduction of Guests: None**

## Secretary's report:

- Brenda handed out copies of the September minutes. Evan made the motion to accept the minutes and Laurie seconded. The motion carried and was approved.

## Welcoming Committee:

- Tami welcomed one more homeowner or renter to Shadow Run. Brenda did not know of a recent sale or closing so it might be a renter.

## Treasurer's Report:

- Anita did not have reports ready but she try and e-mail out the *Balance Sheet, Profit and Loss Budget vs. Actual Statements*, and any other *Budget Reports* at a later date if not at the next meeting.
- A 2015 budget meeting was held at Anita's house on Sunday Oct. 26<sup>th</sup> with Laurie Fox and Brenda Schuhmacher. Marie Swita was unable to attend due to illness. That budget will be available November or December meeting.
- Anita's replacement and a training time table schedule was discussed. She would like to resign on December 31<sup>st</sup> but if we have not found a replacement, she will stay until we do. She once again stressed that she would like to have the books audited before she leaves and that the person hired to have some QuickBooks experience (preferably QuickBooks Premier) in order for an orderly transition. Anita would like to continue to be paid while she is training that person and the board needs to decide how much the trainee will be paid. This will be discussed at next meeting.

## Committee Reports:

### ACC Committee:

- Marie was absent due to illness. Brenda reported that there are still homes that refuse to communicate with us concerning their plans to paint in the spring. We are just asking for some kind of correspondence so we know that they will paint spring 2015. We will reach out to those homeowners again in the spring and if no results we will start the fine process.

### Rules and Regs:

- Marie was ill but Brenda reported all is quiet on the CC&R violation front. We are trying hard to write a letter or call (if we know a phone number) and discuss issues before fines are given. Marie will continue the spread sheet and documentation of the letters and fines.

### Activities Committee:

- Annie Bruce started out with 10 homes that she *Boo'd*. Other members Boo'd new homeowners. The number of homes that were Boo'd grew about the third week.

### Landscaping and Community Enhancement Committee:

- Evan contacted Heritage about the KID fixes and it is now on Heritage's agenda to do.
- Laurie will contact Sue to see if she is interested in decorating the monument again.

### Old Business:

- See last item on Landscaping report and also see specifics on the Evan's Agenda that is attached.

### New Business:

- Discussion ensued about the "right" time of year to hold an annual Meeting to have more attendance. A firm date will be set for the Annual meeting at November's meeting so that we can get information out online and on the mailboxes well ahead of the scheduled time.
- The Treasurer's job will be posted on the website, word of mouth and the mailboxes for 30 days.

**Adjourn:** The meeting adjourned at 8:15pm

**Next meeting:** Next meeting will be **Monday, November 24, from 6-7:30 pm at the Kennewick Library.**

Respectfully submitted:

Brenda Schuhmacher, Secretary.