



**Shadow Run**  
at Canyon Lakes HOA  
Board of Directors Meeting Minutes  
March 5, 2018 – Library – Union St- Kennewick

**Board members present:** Mark McKechnie, Crystalin Cutler, Ben Swita, Jim Young, Crystalin Cutler, Marie Swita and Brenda Schuhmacher

**Absent:** Carl Marsh

**Call to order:** The meeting was called to order by President Ben Swita at 6:02 p.m.

**Election of Board members:**

- Howard made the motion to nominate Ben Swita as President for the 2018-19 year. Crystalin seconded and the motion passed. Mark nominated Jim Young to be Vice President, Crystalin seconded and that motion passed. Brenda will continue to be Secretary and Marie Treasurer. Mark, Carl and Crystalin will be leaving sometime 2018-19 so we will have three vacancies to fill on the board.

**The 2018-19 Board will be:**

President: Ben Swita

V. President: Jim Young

Board members: Crystalin Cutler, Mark McKechnie, Howard Chung and Carl Marsh

Treasurer: Marie Swita

Secretary: Brenda Schuhmacher

**Secretary's Report:**

- February meeting minutes were distributed to members. Howard made the motion to accept the February minutes, Ben seconded, the motion carried.

**Treasurers /Financial Reports:**

- Financials – Marie distributed the following reports and they were reviewed. *Profit and Loss Budget versus Actual, Balance Sheet, Check Detail and Homeowners Delinquency Summary*. As of this date we have \$14,737.28 in unpaid assessments, fines etc.
- So far this year \$3,970.00 has been paid in legal fees versus \$848.00 in 2016. These fees are passed along to the offending homeowner to pay for any business with the attorney on their behalf.
- The CAI yearly renewal needs to be paid. Mark made the motion to okay the \$135.00 fee, Crystalin seconded and the motion passed.
- Taxes are done and SRHOA owes the IRS \$19.00. \$93.55 was paid for property taxes.
- The Reserve study will take place on March 29<sup>th</sup> at 2pm and we will meet the rep at the main park.

**Landscaping:**

- Mark had emailed board members three bids from paint contractors. No decision was made on that tonight.
- Jim presented a handout that was previously emailed to board members about City suggestions for landscaping subdivisions and some ideas about what to do with 36<sup>th</sup> and a future “to do” list
- Mark will be meeting Jesse’s on Thursday to sign the contract for landscaping service.
- Jesse’s will give us a bid for the mailbox cement and landscaping. Will discuss this at next month’s meeting.

**New Business:**

- The Easter Egg hunt is once again being led by Mandy Bateman and will probably have an afternoon time in the main park. She will install a flyer on the mailbox. Mark has volunteered to be the Bunny this year. Brenda will go down to Let's Party and put down the deposit to rent the costume as time is getting near with a March 31st egg hunt date.
- The neighborhood garage sale will be Saturday May 19<sup>th</sup>. Karin Hogg has agreed to do the advertising for that activity.

**Adjourn:** The meeting adjourned at 6:57 p.m.

**Next meeting:** Monday night April 9, 2017. 6:00 -7:00 pm. At the library. This date change is due to spring break.

Respectfully submitted:  
Brenda Schuhmacher