



Board of Directors Meeting Minutes
December 10, 2018– Kennewick Library Union St.

Board Members present: Marie Swita, Howard Chung, Mark Pianowski, Brenda Schuhmacher, Jim Young, and Carmen Pianowski

Absent: Ben Swita

Call to order: The meeting was called to order by VP, Jim Young at 6:00p.m.

Secretary Report: Brenda Schuhmacher passed out minutes from the November meeting. Motion was made and accepted to approve the November minutes. The motion carried unanimously.

Treasurers /Financial Reports:

- Marie handed out a *Balance Sheet, Profit and Loss Budget vs Actual* statement, *Checking Detail and Delinquent Homeowner Summary* as of December 2018.
- Marie updated the board on Liens, payments by residents, conversations with our attorney, etc. As of this meeting the delinquent amount owed by residents has been reduced to \$5,646.95.

Landscaping and Community Enhancement Committee:

- Brenda will contact paint companies for bids regarding painting the fence this spring.

Old Business:

- Marie will be checking with various companies around town to do an Audit of the books. Washington State has ordered that all HOA's perform an Audit of the books yearly.

New Business:

- Motion was made and seconded to accept the proposed budget for 2019. This budget will be presented to the membership for approval at the Annual meeting.
- Brenda presented the proposed Agenda for the Annual Meeting. Comments were made and the agenda was approved for the Annual meeting.
- After discussion and checking with the library scheduler, January 22nd was selected for our next General Membership meeting.
- After discussion, signs will be posted in the three parks discouraging smoking, vaping around our children in the parks.

Adjourn: The meeting adjourned at 7:17 pm.

Next meeting: The Annual all-neighborhood general membership meeting will be January 22nd starting at 6:30pm. The meeting will be held in the large room at the Kennewick public library.

Respectfully submitted:
Brenda Schuhmacher, Secretary.