



**Shadow Run**  
at Canyon Lakes HOA  
**Board of Directors Meeting Minutes**  
November 1, 2021  
Zoom meeting

**Members present:** Ben Swita, Howard Chung, Josh Mears, Brenda Schuhmacher, Marie Swita

**Call to order:** Howard called the meeting to order at 6:32pm.

**Secretary Report:** Motion was made by Josh and seconded to approve the minutes for the October meeting.

**Treasurer's /Financial Reports:**

- Marie handed out a *Profit and Loss Budget vs Actual* statement, *Balance Sheet*, monthly *Check Book Detail*, *Profit and Loss Operating* and the *Delinquent Homeowner Summary* up to 11/2021.
- The *Delinquent Homeowner* amount is now \$5,002.79.
- Marie updated the board on the three outstanding homeowner liens.
- We will set the budget meeting at Branda's house on Saturday November 20<sup>th</sup> at 9:30am. Breakfast will be served.

**Landscaping and Community Enhancement Committee:**

- No report from Ben
- We would like to see the trees trimmed along the fence line on Ely Street with overhanging branches that are brushing up against the fence.
- Jesse's needs to know the lawn mowers are really digging into the fence on 36<sup>th</sup>.

**New Business:**

- Annual meeting will be Tuesday night January 27<sup>th</sup> at 7:00pm via Zoom.
- Agenda, Financials, President's letter and minutes will be mailed out to homeowners right after the assessment is mailed.
- Talked about sending out a postcard right away to each homeowner letting them know we are in need of three more board members. Brenda will take care of that.
- We will ask homeowners to send in their emails to the HOA email or by mail, so Brenda can include them into the Zoom link for the meeting.

**Adjourn:** The meeting adjourned at 7:25 pm.

**Next meeting:** There will be NO Board meeting in December unless business comes up and the President calls for a meeting.

Respectfully submitted:

Brenda Schuhmacher, Secretary.