



Shadow Run
at Canyon Lakes HOA
Board of Directors Meeting Minutes
August 1, 2022 / via Zoom - heat

Board Members present: Josh Mears, Spencer Ward, Howard Chung, Brenda Schuhmacher, Marie Swita,

Call to order: The meeting was called to order by President Josh Mears at 6:32 pm.

Absent: Ben Swita

Guests: Brenda Flesher, Jo Small, Gene Luczynski, Angi Matson

Secretary's report:

- There was no vote to approve minutes from the July meeting as we did not have a quorum. Spencer came later.

Treasurers /Financial Reports:

- *Checking/Savings, Profit and Loss Budget vs Actual, Profit and Loss Operating, Check detail, and Delinquent Homeowners Summary* was presented by Marie.
- The board was updated on Liens and Demand letters for payment. There is a delinquent homeowner balance of \$15,405.38.
- Jo Small wanted us to check cost of a self-addressed envelope to be included with our assessment.
- The Reserve Fund was discussed and explained to residents on Zoom. Howard made the motion and Josh seconded to approve the funds for the Reserve Fund off-site visit.
- Spencer made the motion, Josh seconded to accept the insurance policy from American Family out of the 4 proposed bids.
- Jo suggested the savings interest might be also listed on the Balance Sheet besides the Profit & Loss vs Actual report.

Landscaping and Community Enhancement Committee:

- There is one bid so far for the pea gravel for the main park play set. Ben will ask Jesse's from that business.
- 36th Ave sprinklers need to be adjusted. Lots of very yellow/brown areas.

Old Business:

- The beta example of the web site was mailed to board members. Josh is still working with OWT on getting that accomplished.
- Brenda commented that there is a group of 4 homeowners that will be helping with our self-audit.

New Business:

- Marie to contact the CPA for the state mandated yearly Audit of the books.
- Again, we are short one Board member and the question was asked if there were any volunteers from those whose attended via Zoom if they were interested in filling that vacancy. No one volunteered.

Adjourn: The meeting adjourned at 8:10 pm.

Next meeting: September 12, 2022

Respectfully submitted:
Brenda Schuhmacher, Secretary.